

Frequently Asked Questions about Preschool

1. **When does enrollment begin for Fall 2017?** *We will start enrolling current students, former student families and church members on Feb. 27. Community registration begins on March 6th.*
2. **How do I register for class?** *Registration is easy! Just fill out the enrollment form that is available to download online or pick up at the church. A non-refundable enrollment fee of \$100.00 is required to reserve your place in the program. If you are enrolling a second child, or doing two programs, the second registration fee will be only \$75. If classes are full, children are placed on a waiting list and called when an opening becomes available. If you are wait-listed, you do not have to pay the enrollment fee until an opening is available.*
3. **How does the registration process work?** *Current student registration uses a lottery system. Families will draw a number when turning in their registration forms on Feb. 27 or 28, to determine the order in which we place their children in our classes. Community registration is on a first come, first served basis on March 6th at 9:00 AM.*
4. **What other documents do you need for registration?** *You will need to turn in the registration form, debit form and your child's immunization record if they are a new student to Calvary. We do not require a birth certificate for registration.*
5. **Will there be class openings for community registration?** *Yes, we will have openings for students as long as parents are flexible with their schedules*
6. **What is your age cut-off for enrollment?** *The Preschool will accept children who have turned age three by August 1. These children should be able to indicate emotional readiness to be separated from their parents, **be toilet trained**, and be able to participate in the program for the length of the school year. Each class has an age cut-off date that is listed on the registration form.*
7. **Can a student start mid-year?** *Yes. Student can enroll throughout the year as long as there are openings in the class. Do get the most benefit from our curriculum, students are encouraged to enroll for the full academic year.*
8. **Can we come in for a tour?** *Our school is open to visitors. If you want to see a specific classroom, please call to arrange a tour so the director can be available to show you around.*
9. **What are your teacher qualifications?** *Our teachers are required to have college degrees in education or a closely related field. Our teacher assistants must have high school diplomas and experience working with children. All staff are required to complete a background check.*

10. **How many students are in a class?** *We limit enrollment to 12 children for Jr. Pre-K programs, and 15 children in the other programs. When the class size reaches maximum capacity, the child shall be placed on a waiting list and receive admission as openings become available.*
11. **When do classes begin?** *Our classes will begin Aug. 7, 2017 and end May 18, 2018. We follow our own calendar, but our breaks for holidays and Spring Break closely follow Brownsburg Public School calendar. We will be observing the balanced calendar next year. Each classroom will also distribute a calendar of events for each month to keep parents informed. You may access the school calendar on our website.*
12. **How much is tuition?** *Tuition rates are available on the registration form. Tuition is due Aug-May. Payments will be taken out the 5th of each month. An automatic debit program is required for families who wish to enroll. The Debit Enrollment form is available with the registration form and must be turned in when registering a child.*
13. **What is your curriculum?** *Our goal is to provide a comprehensive Christian education for your child to have them fully prepared to start elementary school. We have created our own curriculum and it is based on the Indiana Preschool Foundations. Our curriculum is age-appropriate for the children and centers on a theme of the week. Social, developmental and school readiness skills are all emphasized. Daily preschool activities include circle time, structured creative play and learning centers, pre-academic skill activities, fine and gross motor activities, music class, snacks and story time.*
14. **Do the children eat lunch at school?** *Our classes have a snack time built into their schedules. The only classes eating lunch at school is the Kinderskills classes that meet over the lunch hr and Pre-K T/Th classes. In these classes, parents pack a lunch for their child.*
15. **Do children participate in both the Preschool and Parent's Day Out Programs?** *Yes! Many of our families participate in both programs. This is an option that is available and families use both programs to enhance the child's development, provide care for work situations, or to provide the full day option for their child. Some children attend Parent's Day Out before or after their preschool class, and some come to PDO on the days that they are not scheduled for preschool. Children are transferred between classes by our staff if they do both programs on the same day. Please refer to the PDO tab for more information on this program.*
16. **Do you provide transportation?** *The Learning Academy does not provide transportation. Families are responsible for dropping off and picking up their children.*

If you have additional questions, please call the Learning Academy office at 317-852-2594.